



Rural Community Transportation, Inc.

1677 Industrial Parkway • Lyndonville, Vermont 05851

Phone: (802)748-8170 • Fax: (802)748-5275 • <http://riderct.org>

"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting

Monday, June 14, 2021, 9:00AM

Video and Teleconference

Present: Fred Saar, Russell Curtis, Robert Moore, Judy Nommik, Melinda Gervais-Lamoureaux

RCT Staff and Guests: Nick D'Agostino, Daniel Sherman

Meeting called to order at 9:08AM by Russell Curtis.

1. Introductions & Opportunity for Public Comment: No members of the public present.
2. Nominating committee update by Russell Curtis: A resident of the town of Norton is interested in joining the board, we are waiting to hear from the town select board; a candidate for the Lyndonville seat has been identified, we are waiting on approval from the town select board; Daniel Sherman is being nominated for the At Large Caledonia Alternate seat vacated by Jonathan Davis, with an active term through June 2022; Introduction of Daniel Sherman, resident of Waterford, currently Director of Primary Care at Northern Counties Health Care; Motion to elect Daniel Sherman to the Board of Directors to fill At Large Caledonia Alternate seat made by Judy, second by Fred, motion passed without discussion; Motion to elect Fred Saar as President, Rob Moore as Vice President and Linda Lyman as Secretary/Treasurer for the next year made by Melinda, second by Judy, motion passed without discussion.
3. Approval of May 2021 Minutes: Motion to approve by Rob, second by Melinda. Motion passed without opposition.
4. Financial Review by Nick: Medicaid revenue for April shows as down to previous months and this is due to overpayments from VPTA being paid back. This will continue through May, with a return to full payments in June; VTrans has been working with RCT to shuffle grant funds between grants, allowing maximum use of funding (primarily admin to operations). Motion to approve the unaudited April financials made by Judy, second by Melinda, motion approved without discussion.
5. Executive Director Update: Recent success in hiring with additions of Steve Wagner (Facilities Maintenance Technician), Amy Childress-Obenhauf (HR & Admin Coordinator), Michael Waterhouse (Accounting Manager). Gallagher & Flynn are still recruiting for HR Manager position; ridesharing of vaccinated passengers with volunteer drivers has begun to reduce dispatching pressure and volunteer driver expenses; AECOM will be conducting a site visit today to review land parcels for the bus facility feasibility study.
6. Personnel Committee update by Rob: The committee met with our consultant, Mia Moore, last week to discuss the staff survey results and the results were sent to staff via email last Friday. Next step is for Nick to hold small group discussions regarding the results, compile the comments and review with Mia and Personnel Committee in early August. Melinda suggested having a member of the Personnel Committee in the meetings, but this was met with concern regarding scheduling. Russell suggested that any staff members not comfortable sharing information could be directed to speak with Mia.

7. Old Business: None
8. New Business: Nick requested the Board approval fiscal year end staff appreciation bonuses of \$600 (net), motion to approve made by Melinda, second by Daniel, motion passed without discussion.
9. Executive Session: None
10. Next Meeting: July 12, 2021.
11. Motion to adjourn made by Russell, second by Melinda. Motion approved.